

# GSG Campus Partners Resource Guide

Last updated: Fall 2023

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## GENERAL RESOURCES

### Campus Support and Intervention and Trojans Care 4 Trojans (TC4T)



- “Campus Support & Intervention (CSI) is an office within Campus Wellbeing and Crisis Intervention. We are a team of professionals here to assist current students, faculty, and staff in navigating complex issues.”
- Phone Number: 213-740-0411
- Historical relationship with GSG:
  - GSG members will connect students needing resources to CSI; students may want a GSG member to make the initial contact, either via email or phone, or by walking with a student to the office
  - CSI shares updates and additional resource information with GSG on a semesterly basis
  - Members of CSI sit on the same committees that board members do

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### Career Center



- “Whether you are deciding on a major, exploring career options, seeking a job or internship, or looking for professional networks, the USC Career Center is committed to helping you achieve your professional goals.”
- Historical relationship with GSG:
  - GSG members will connect students looking for resources to the career center
  - GSG and the Career Center plan events together focused on the grad student community including mock interviews, industry panels, and more

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### Chief Inclusion and Diversity Officer (CIDO) Office



- “Fostering a community of diverse viewpoints in order to build a generation of innovators, leaders, visionaries, and creators is one of USC’s highest priorities.”
- Historical relationship with GSG:
  - Meets regularly with GSG senior leadership and members of the advocacy branch to answer questions and provide updates
  - CIDO office runs the major DEIB committees at the university of which GSG is a part of all of them
  - Members of this office sit on the same committees that board members do
  - Partner on major, university-wide events

## **Department of Public Safety (DPS)**



- “DPS is ready to serve the needs of our university community 24 hours a day, seven days a week, on both the University Park and Health Sciences Campuses. We strive to provide a welcoming, accessible, safe and secure educational environment.”
- Phone Numbers:
  - Emergency - UPC: 213-740-4321; HSC: 323-442-1000
  - Non-emergency - UPC: 213-740-6000; HSC: 323-442-1200
- Specific Contact: Laurretta Hill, Assistant Vice President, Chief of Public Safety - [laurretta@usc.edu](mailto:laurretta@usc.edu)
- Historical relationship with GSG:
  - GSG board members sit on the Community Advisory Board (CAB), which provides recommendations to DPS on campus safety and policing
  - DPS leadership meets regularly with GSG board members to discuss issues of campus safety

## **Graduate School**



- “Our mission is to celebrate graduate student achievements, and to provide leadership in the establishment and communication of policies, standards and processes related to graduate education at USC”
- Historical relationship with GSG:
  - Main point of contact for any graduate student issue

- GSG senior leadership meets regularly with Andy Stott to discuss any and all graduate student issues
- Grad School helps facilitate and distribute the Personal Development Fund grants
- Grad School has given money in the past to provide additional Caretaker Subsidy Grants beyond what the GSG budget can provide

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## Human Resources



- “University Human Resources (HR) provides the services and the support that allow our faculty and staff to grow and constantly break new ground. From ensuring access to benefits, retirement plans, and wellness resources, to offering training, development, and career advancement support, we keep USC’s mission at the center of all that we do.”
- Historical relationship with GSG:
  - GSG board members sit on many committees that HR staff also sit on, such as the Policy and Community Advisory Committee
  - Work together to edit existing or create new policies to better serve graduate students

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## Office of Religious and Spiritual Life



- “The mission of University of Southern California’s Office of Religious & Spiritual Life (ORSL) is to foster a vibrant university community that encourages the pursuit of meaning through spiritual reflection and free inquiry, provides fair opportunities to participate in religious life, advances mutual understanding and respect among differing traditions – and in all these ways, strengthens us to actively engage in building a just and peaceful world.”
- Historical relationship with GSG:
  - Staff from ORSL has often participated in GSG retreats, facilitating training and activities
  - GSG provided funding for an update to ORSL spaces in 2023
  - ORSL plans and hosts any campus vigils or ceremonies of remembrance

## Office of Student Accessibility Services (OSAS)



- “Office of Student Accessibility Services (OSAS) is the unit at USC responsible for ensuring equal access for students with disabilities in compliance with state and federal law. OSAS serves undergraduate, graduate and professional students; on-ground and on-line students; and students in all credit-granting courses and programs of study.”
- Historical relationship with GSG:
  - OSAS staff sits on relevant university committees that GSG board members also sit on
  - Graduate Students experiencing difficulties accessing OSAS will often contact GSG board members asking for assistance; GSG will provide support to these students by liaising with OSAS and attending meetings when asked

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## Office of Sustainability



- “At USC, sustainability is a shared responsibility that touches all facets of our community. Since 2008, the university is focused on integrating sustainability as a core value in USC’s strategic planning, and implementing impactful sustainability initiatives.”
- Historical relationship with GSG:
  - Collaborate on events and initiatives for graduate students and the community
  - Office of Sustainability runs the Presidential Working Group on Sustainability, which the GSG Director of Sustainability sits on
  - Other sustainability-oriented groups on campus: Student Sustainability Group (SSG, managed by the OOS), and Environmental Student Assembly (ESA)

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## Office of the General Counsel



- “Our mission is to assist USC (through its various schools and departments) with legal issues and transactions, to educate USC’s administrators and faculty with regard to the laws applicable to USC’s operations, to defend the university against litigation, and to

provide advice to assist university administrators and faculty to pursue their objectives and goals, with an overall objective of protecting USC from liability.”

- Historical relationship with GSG:
  - Answers questions about legality of policies and procedures at USC
  - Members of General Counsel sit on the same committees as GSG board members

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## Office of the President



- Historical relationship with GSG:
  - GSG senior leadership meets with President Folt on a semesterly basis to discuss major issues surrounding graduate students
  - Requests for student members of university committees as well as requests for students to attend or participate in special events come directly from the President’s office

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## University Relations



- “Throughout its storied history, USC has placed a high value on being a good neighbor—and on programs and projects that have a positive impact on surrounding neighborhoods. Over the decades, we have come together with local residents, community partners, civic leaders, and area businesses in one of the most ambitious social-outreach programs of any university in the nation.”
- Historical relationship with GSG:
  - GSG Directors of Community Service work with University Relations to plan events and increase community outreach
  - GSG Director of External Affairs meets regularly with University Relations to receive updates on local, state, and federal government relations and advocacy as well as plan GSG government advocacy trips
  - University Relations usually presents an overview of their work at an executive board and/or senate meeting to facilitate relationships and partnerships

## REPORTING RESOURCES

### Office for Culture, Ethics, and Compliance (OCEC)



- “USC will have an outstanding ethics and compliance program that acts to support a culture where making decisions consistent with unifying values, doing the right thing, and complying with policies, laws and regulations are the expected and everyday courses of action.”
- Specific Contacts:
  - Daniel Abramson, Associate Vice President, Institutional Compliance - [dabramso@usc.edu](mailto:dabramso@usc.edu)
  - Stacy Giwa, Vice President of Culture, Ethics and Compliance - [sgiwa@usc.edu](mailto:sgiwa@usc.edu)
  - Norah Lally, Assistant Director of Communications - [nlally@usc.edu](mailto:nlally@usc.edu)
  - Chris Shea, Special Project Manager - [sheachri@usc.edu](mailto:sheachri@usc.edu)
- Historical relationship with GSG:
  - While there is no formal reporting through OCEC, it is the first stop when a student decides they may want to report an incident and therefore GSG members will connect students needing resources to OCEC; students may want a GSG member to make the initial contact, either via email or phone, or by walking with a student to the office
  - OCEC runs the Culture Journey, of which GSG board members sit on the overarching Culture Council and the Culture Working Group
  - OCEC consults GSG about problems surrounding culture, ethics, and compliance, and often uses GSG as a pilot for new graduate student programs or initiatives

### ● Institutional Accessibility



- “The Office of Institutional Accessibility, ADA Compliance (OIA) provides strategic leadership to ensure USC programs and services are accessible to individuals with disabilities.”
- Specific Contacts:
  - Christine Street, Associate Vice Provost for Institutional Accessibility and ADA Compliance - [streetc@usc.edu](mailto:streetc@usc.edu)
  - Stacey M. Hearn, Deputy ADA/504 Coordinator - [staceyhe@usc.edu](mailto:staceyhe@usc.edu)
- Historical relationship with GSG:

- GSG Director of Accessibility Affairs meets quarterly with OIA to provide and receive updates on accessibility at the university
- GSG will elevate student concerns about accessibility to OIA if necessary and will accompany students to meetings with OIA when requested

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## Office for Equity, Equal Opportunity, and Title IX (EEO-TIX)



- “EEO-TIX manages the University’s response to reports of discrimination, harassment, and retaliation involving community members at all of its locations.”
- Phone Number: (213) 740-5086
- Specific Contacts:
  - Catherine Spear, Vice President for the Office for Equity, Equal Opportunity, and Title IX - [cspear@usc.edu](mailto:cspear@usc.edu)
  - Rahel Denboba, Education, Training, and Prevention Coordinator - [denboba@usc.edu](mailto:denboba@usc.edu)
  - Kegan Allee-Moawad, Deputy Coordinator—Intake, Outreach, and Support - [allee@usc.edu](mailto:allee@usc.edu)
  - Tsasia Mercado, Intake, Outreach, and Care Manager - [tsasiame@usc.edu](mailto:tsasiame@usc.edu)
- Historical relationship with GSG:
  - GSG members will connect students needing resources to EEO-TIX; students may want a GSG member to make the initial contact, either via email or phone, or by walking with a student to the office
  - EEO-TIX often uses GSG as a pilot for new graduate student programs or initiatives
  - GSG will schedule as needed meetings with EEO-TIX staff should we recognize patterns of misconduct or common problems within graduate student spaces
  - Staff of EEO-TIX sit on and/or head university committees that GSG board members sit on



## **Office for Professionalism and Ethics (OPE)**



- “The Office of Professionalism and Ethics maintains high standards for the university, assures response, and assists the community with access to support and resources.”
- Phone Number: 213-740-5755
- Historical relationship with GSG:
  - GSG members will connect students needing resources to OPE; students may want a GSG member to make the initial contact, either via email or phone

## STUDENT LIFE



- Leadership team:
  - Monique S. Allard, Vice President for Student Life - [ypsa@usc.edu](mailto:ypsa@usc.edu)
  - Emily T. Sandoval, Associate Vice Provost for Student Life, Student Development and Engagement - [etsandov@usc.edu](mailto:etsandov@usc.edu)
  - Christine Street, Associate Vice Provost for Student Life, Institutional Accessibility and ADA Compliance - [streetc@usc.edu](mailto:streetc@usc.edu)
  - Daren R. Mooko, Assistant Vice Provost for Student Life, Community Expectations - [mooko@usc.edu](mailto:mooko@usc.edu)
  - Naddia Palacios, Assistant Vice Provost for Student Life, Student Equity and Inclusion - [naddiapa@usc.edu](mailto:naddiapa@usc.edu)
  - Tony Tambascia, Assistant Vice Provost for Student Life, Student Engagement Operations - [tambasci@usc.edu](mailto:tambasci@usc.edu)
  - Jean Bednarz, Chief of Staff to the Vice President - [bednarz@usc.edu](mailto:bednarz@usc.edu)
- Historical relationship with GSG:
  - Student Life is GSG's main point of contact regarding all things graduate students; they have a great understanding of USC resources and will give advice on how to further elevate and/or solve problems
  - GSG senior leadership meets regularly with Student Life Leadership to provide and receive campus-wide updates
  - See following sections for information on each sub-team's responsibilities

## Student Development and Engagement

### ● Campus Activities



- "Campus Activities' mission is to build community and foster leadership development through co-curricular opportunities that enhance the Trojan experience."
- Specific Contacts:
  - Tamisha Greathouse, Director - [tgreatho@usc.edu](mailto:tgreatho@usc.edu)
  - Veejay Atilano, Assistant Director - [vatilano@usc.edu](mailto:vatilano@usc.edu)

- Norma Aguirre, Office Director - [normaa@usc.edu](mailto:normaa@usc.edu)
- Diana Zarate, Program Coordinator - [dianazar@usc.edu](mailto:dianazar@usc.edu)
- Historical relationship with GSG:
  - CA is the home of GSG and USG; CA staff provides support and guidance in our day-to-day activities, especially as it pertains to finances
  - CA also manages all RSOs and any student questions about RSOs should be routed to CA
  - The GSG office space is SKS 404 is inside the CA space; for questions or to make a space reservation, contact Norma
- **Residential Education**



- “The Office for Residential Education fosters the holistic development of members within the USC residential community. We are committed to providing purposefully inclusive communities that create opportunities for personal and academic success in collaboration with members of the Trojan Family.”
- Specific Contact: Grant Burlew, Senior Director - [burlew@usc.edu](mailto:burlew@usc.edu)
- Historical relationship with GSG:
  - There is graduate student housing at and around both UPC and HSC, and students will come to GSG with both questions and concerns surrounding student housing; GSG will help facilitate and mediate resolutions

## Recreational Sports



- “The mission of USC Recreational Sports is to provide the university community the opportunity to pursue a balanced, healthy lifestyle through participation in recreational activities.”
- Specific Contacts:
  - Andrew Black, Director - [blackand@usc.edu](mailto:blackand@usc.edu)
  - Sara Montgomery, Associate Director, Operations - [sarashin@usc.edu](mailto:sarashin@usc.edu)
  - Mike Munson, Associate Director, Programs - [munson@usc.edu](mailto:munson@usc.edu)
- Historical relationship with GSG:
  - GSG provides direct funding to rec sports each year
  - Directors work with rec sports to plan events
  - Communications team promotes rec sports events

## Student Equity and Inclusion Programs (SEIP)



- “USC Student Equity and Inclusion Programs (SEIP) is a cluster of student development centers and initiatives within Student Life that offer student support services and programs that focus on intersectionality, sense of belonging and well-being.”
- Specific Contacts:
  - Naddia Palacios, Assistant Vice Provost for Student Affairs, Student Equity and Inclusion - [naddiapa@usc.edu](mailto:naddiapa@usc.edu)
  - Peter Limthongviratn, Director, SEIP Leadership & Education - [slimthon@usc.edu](mailto:slimthon@usc.edu)
  - Megan van der Toorn, Director, SEIP Intercultural Services - [mvandert@usc.edu](mailto:mvandert@usc.edu)
  - Greedley Harris III, Director, SEIP Strategic Partnerships - [greedley@usc.edu](mailto:greedley@usc.edu)
  - Alejandra Delacruz Hong, Director, SEIP Trojan Success Initiatives (TSI) - [hongalej@usc.edu](mailto:hongalej@usc.edu)
- Historical Relationship with GSG:
  - SEIP provides guidance and advice to GSG on any matters regarding equity and inclusion
  - The advocacy branch meets semesterly with SEIP to give and receive updates on equity and inclusion issues as well as plan for the upcoming semester
  - GSG regularly partners with all of the below centers on events and regularly provides funding for large-scale events planned by SEIP or its subsidiaries
  - SEIP staff sit on and/or head university committees and task forces that GSG board members sit on
  - Students regularly come to GSG seeking resources and community offered by spaces within SEIP; GSG helps to connect students and also provide support

### ● Asian Pacific American Student Services (APASS)



- “APASS has a two-fold mission: to facilitate Asian Pacific American participation, dialogue, community-building, and empowerment, while at the same time, to serve as a source of cross-cultural educational programming for the entire campus.”
- Location: Student Union (STU) 410
- Specific Contact: Alice Loc, APASS Center Supervisor - [aloc@usc.edu](mailto:aloc@usc.edu)

● **Center for Black Cultural and Student Affairs (CBCSA)**



- “The Center for Black Cultural and Student Affairs (CBCSA) provides intentional, holistic, scholarly and co-curricular programming designed to strengthen the understanding of Black diasporic heritage. We enhance the academic, cultural, leadership and social development of the entire USC community.”
- Location: Student Union (STU) 100
- Specific Contact: Damarea Parker, CBCSA Center Supervisor - [damareap@usc.edu](mailto:damareap@usc.edu)

● **First Generation Plus Success Center (FG+SC)**



- “The First Generation Plus Success Center at USC (FG+SC) serves as a resource hub for current first-generation, undocumented, transfer, and former foster youth students as they navigate campus. Our mission is to foster a sense of belonging and a culture of holistic well-being through intentional mentorship, supportive services, and leadership opportunities”
- Location: Tutor Campus Center (TCC) 224
- Specific Contact: Mahagoney Borrayo-Gilchriest, FG+SC Center Supervisor - [borrayog@usc.edu](mailto:borrayog@usc.edu)

● **Latinx/Chicanx Center for Advocacy and Student Affairs (La CASA)**



- “La CASA provides empowerment through cultural identity, leadership and social consciousness development, as well as community building for undergraduate and graduate students at USC. La CASA strives to educate the campus about Latinx issues and the ethnic diversity represented within the community (i.e. Central & South America, Cuba, Dominican Republic, Mexico and Puerto Rico), by offering programs and services that focus on intersectionality.”
- Location: Student Union (STU) 400
- Specific Contact: Leticia Delgado, La CASA Center Supervisor - [ladelgad@usc.edu](mailto:ladelgad@usc.edu)

- **LGBTQ+ Success Center**



- “The LGBTQ+ Student Center is a cultural advocacy center that provides support, education, advocacy, and community for undergrad & grad students at USC. The LGBTQ+SC welcomes students from across the gender and sexual identity spectra and is dedicated to providing support & programming for all the intersectionality of identities within the university’s diverse community.”
- Location: Student Union (STU) 415
- Specific Contacts:
  - Alyssa Alegre, LGBTQ+SC Supervisor - [aalegre@usc.edu](mailto:aalegre@usc.edu)
  - Misha Belden, Gender Equity Programs Coordinator - [beldenm@usc.edu](mailto:beldenm@usc.edu)

- **Student Basic Needs**



- “The Student Basic Needs department fosters a culture of holistic well-being by helping to eliminate life barriers, such as food, housing, and economic injustice, that may jeopardize student academic and personal success. ”
- Location: Trojan Food Pantry - Tutor Campus Center (TCC) 425A
- Specific Contact: Devon Hernandez, TSI Sr. Coordinator, Student Basic Needs - [devonher@usc.edu](mailto:devonher@usc.edu)

- **Veterans Resource Center**



- “The VRC enhances the individual and academic success of veterans, service members, and their families. The Veterans Resource Center is committed to supporting the veteran community in the areas of higher education, academic success, graduation, career development, and wellbeing.”
- Location: Tutor Campus Center (TCC) 330
- Specific Contact: Janine Williams, Veterans Resource Center Supervisor - [janinewi@usc.edu](mailto:janinewi@usc.edu)

## STUDENT HEALTH

### Student Health



- “Advancing the health and wholeness of our students and campus communities”
- Historical relationship with GSG:
  - Partner on events like Sex Week
  - Student Health Advisory Committee made up of Student Health staff, Student Affairs staff, Keck faculty, USG, and GSG members to discuss all things student health including the renewal of the student health insurance plan
  - Meets regularly with GSG senior leadership to answer questions and provide updates

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### Counseling and Mental Health



- “Advancing the health and wholeness of our students and campus communities”
- Historical relationship with GSG:
  - Members of the GSG board meet regularly with CMH leadership to give and receive updates on mental health; CMH often seeks GSG input on the addition of new materials, like apps, to its offerings
  - CMH team members sit on many of the advocacy committees that GSG board members do

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### Gender Affirming Care Team (GACT)



- “USC Student Health is committed to providing comprehensive, integrated care for transgender students at USC. We understand that gender is a complex mix of cultural, biological and psychological factors. We use an integrative health model that can assist students with information and support related to transgender, genderqueer and non-binary health and wellness.”

- Historical relationship with GSG:
  - Member of the GSG Advocacy team sits on the GACT, providing student input on initiatives and resources

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### Office for Health Promotion Strategy (OHPS)



- “Serves as the administrative core to support campus partners in aligning their strategic objectives with student wellbeing”
- Specific Contacts:
  - Paula Swinford, Director - [swinford@usc.edu](mailto:swinford@usc.edu)
  - Andrea Moore, Assistant Director, Community Engagement - [andreamo@usc.edu](mailto:andreamo@usc.edu)
- Historical relationship with GSG:
  - OHPS runs the [Well-being Collective](#), of which GSG has been a member since 2020
  - Runs and distributes information from the Student Well-being Index Survey (SWIS)
  - Assist GSG in survey question formation, collection, and data analysis

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### Relationship and Sexual Violence Prevention and Services (RSVP)



- “Working to prevent and respond to gender- and power-based harm (including sexual assault, intimate partner violence, and stalking).”
- Phone Number: 213-740-9355
- Historical relationship with GSG:
  - GSG members will connect students needing resources to RSVP; students may want a GSG member to make the initial contact, either via email or phone, or by walking with a student to the office
  - Partner with RSVP on events and resource guides for students
  - RSVP team members sit on many of the advocacy committees that GSG board members do